

JUN 12 2017

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** Ralph McBroom

**TODAY'S DATE:** May 30, 2017

**DEPARTMENT:** Purchasing

**DEPARTMENT HEAD:** Ralph McBroom

**REQUESTED AGENDA DATE:** June 12, 2017

**SPECIFIC AGENDA WORDING:** Consider and approve the renewal of RFP 2013-312 Printing and Mailing of Tax Statements for Tax Assessor Collector with Laser Printing & Mailing Services at the same pricing.

**PERSON(S) TO PRESENT ITEM:** Ralph McBroom C.P.M.

**SUPPORT MATERIAL:** (See attached)

**TIME:** 5 min

(Anticipated number of minutes needed to discuss item)

**ACTION ITEM:** X  
**WORKSHOP**  
**CONSENT:**  
**EXECUTIVE:**

**STAFF NOTICE:**

**COUNTY ATTORNEY:**

**AUDITOR:**

**PERSONNEL:**

**BUDGET COORDINATOR:**

**IT DEPARTMENT:**

**PURCHASING DEPARTMENT:**

**PUBLIC WORKS:**

**OTHER:**

\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_

County of Johnson, Texas

**Approved**

Commissioners Court

Ralph McBroom, C.P.M.  
Purchasing Agent  
ramcbroom@johnsoncountytexas.org



Courtnei Bragg JUN 12 2017  
Assistant Purchasing Agent  
cbragg@johnsoncountytexas.org

May 16, 2017

Laser Printers and Mailing Services  
ATTN: Katy Milwood  
8701 Perrin Beitel Rd  
San Antonio, Texas 78217  
210-590-6565 p  
210-590-1620  
katy@lpmsi.com

RE: RFP 2013-312 Request for Proposal for Printing and Mailing Project of Tax Statements  
for Tax Assessor Collector Office of Johnson County

Mr. Darby.

Johnson County is interested in renewing with your company for another year at the  
contracted prices. I would ask that you sign below and return to [pur@johnsoncountytexas.org](mailto:pur@johnsoncountytexas.org)  
as soon as possible.

Thank you for your time and consideration in handling this matter.

Sincerely,

Ralph McBroom C.P.M.  
Johnson County Purchasing Agent

Yes, I wish to renew: KTB Date: 5/17/17

No, I do not want to renew: \_\_\_\_\_ Date: \_\_\_\_\_